



A NEWSLETTER FROM YOUR TOWN

FALL 2025

Town Officials

Town Board

Joe Coenen, Town Chairperson

Linda Olson, Supervisor #1

Paul Knuppel, Supervisor #2

Jennifer Rottier, Supervisor #3

Tom Meyer, Supervisor #4

Town Staff

Michael J.D. Brown,
Town Administrator

Cynthia Sieracki,
Clerk–Treasurer

Tina Weidman,
Deputy Clerk–Treasurer

Amber Sprangers,
Deputy Clerk–Treasurer

Dennis Jandrey,
Engineering Technician

Ray Mohr,
Fire & Rescue Chief

Paul Hermes,
Building Inspector

Stormwater Equivalent Runoff Unit (ERU)

In 2018 the Garners Creek Stormwater Utility disbanded, which was comprised of the Town of Buchanan, Village of Combined Locks and the Village of Harrison, with each community creating its own Stormwater Utility. The Buchanan Stormwater Utility is in charge of managing the Town's stormwater system for both water quantity (flood control) and quality (pollutants), which is required in part by its DNR MS4 Permit. At that time, Buchanan decided to charge an Equivalent Runoff Unit (ERU) fee in order to operate the Utility but only to properties generally west of STH 55; both Combined Locks and Harrison also charge a fee, but to all properties in their communities. Additional information about the Utility can be found on the Town's website at:

www.townofbuchanan.org/town-services/drainage-stormwater-management.

In the fall of 2023, during the budget process and spring of 2024, information was presented to the Utility regarding who is and isn't paying into the Stormwater Utility but no further discussion or action was taken. The data was provided from a study Cedar Corporation (Town Engineer) performed in 2019 when this was first discussed as well as additional mapping/evaluation in 2023. In April 2025, discussion was initiated again regarding this topic of who should be paying into the Utility with discussions held in May, June, July and August. Public meeting agendas, minutes, documents and video recordings can be found at www.townofbuchanan.org/your-government/agendas-minutes. While this detailed information is available online, the following is a summary of the benefits property owners receive and reasons

Continued on Page 2

Our office will be closed:
November 27 & 28 — Thanksgiving
December 24 & 25 — Christmas
December 31 at Noon
January 1— New Year's Day

Stormwater Equivalent Runoff Unit (ERU) Continued

why the Utility is considering charging more properties. The Utility oversees and manages, through the ERU fee, the storm sewer system, stormwater management ponds controlled by the Town, culverts, ditches, erosion control, street sweeping, and the yard waste transfer station. While not all properties have all the same stormwater devices, all properties benefit from the services provided through the Utility. In addition, the Streambank Erosion Control Program, which is funded through the Utility, was recently expanded to the entire Town, so all properties that abut a stream with erosion issues are eligible for the program.

Town staff, paid through the Utility, also respond to property owner concerns regarding drainage and erosion control. As the Town is very flat and has poor drainage, there are many concerns that staff take time to speak to and meet with property owners and perform research on their properties to assist with these issues.

Finally, when the Garners Creek Stormwater Utility disbanded, Buchanan, Combined Locks, Harrison, in addition to the Village of Kimberly, entered into an intergovernmental agreement which all four communities agreed to share in the cost of stormwater related infrastructure in order to meet DNR MS4 permit requirements at a cost share of 25% each. Buchanan is required to help pay for projects outside of its municipal boundary with total project costs ranging from \$400,000 to \$875,000 within the Garners Creek Sub-Watershed 2023 TMDL Plan of Action Report based on the Garners Creek Stormwater Management Plan (generally west of STH 55). Additionally, the Utility developed a Stormwater Management Plan for the Fox River, Kankapot Creek and Plum Creek Sub-Watersheds which requires stormwater management improvements (generally east of STH 55).

Operation costs only continue to increase each year and with the larger capital project costs also required to meet permitting requirements, additional funding is necessary over time to meet these needs. Therefore, the following was proposed by the Utility at its July 15, 2025 meeting for consideration:

1. Increase the ERU from \$120 to \$150 per year for the West side of Town.
2. Residential properties added to the ERU charge (east of STH 55) would be charged 50% of the ERU or \$75.
3. Non-residential properties added to the ERU charge (east of STH 55) would be charged 25% of the ERU which is based on total impervious surface calculation. This would increase over time but would allow property owners to implement on site stormwater facilities in order to apply for credits to the ERU.
4. Evaluate and update the ERU Credit Policy to incorporate residential subdivisions as well as consider water quality in addition to water quantity credits.

The Stormwater Utility continues to discuss this concept of expanding the ERU fee to additional properties. Property owners are welcome to attend the meetings or watch online to learn more about it and provide feedback regarding the proposed changes.

If the Utility decides to make changes and add properties east of STH 55, it will engage with its engineer to perform a final analysis of what properties would be included and what each would pay.

If you have questions, please feel free to contact Michael J. D. Brown, Administrator, at michaelb@townofbuchanan.wi.gov or 920-734-8599.

Storage of Boats, Campers & Trailers

From November 1 to March 31 of each year, boats, campers and trailers may no longer be stored between the road and house. These items may be stored year round in the side yard on a gravel/paved surface or in the rear yard. Certain setback restrictions apply. Please visit our website for more information.

Abandoned & Junked Vehicles

Pursuant to §492-2 of the Code of the Town of Buchanan, no person owning or having custody of any abandoned or junked motor vehicle shall store or permit any such vehicle to remain on any private property for a period of more than ten (10) days. Such storage is declared to be a public nuisance and may be abated or removed and forfeiture may be imposed.

SPECIAL MEETING

Annual Budget Meeting

The Annual Budget Hearing and Special Town Meeting will be held on: November 6, 2025 at 6:00 pm at the Town Hall and open to the public.

Residents Needed to Serve

Town of Buchanan is in need of residents serving on the following:

Plan Commission (1 opening), meets once a month
Board of Appeals (2 openings), meets as needed
This is a great opportunity to get involved with your community!

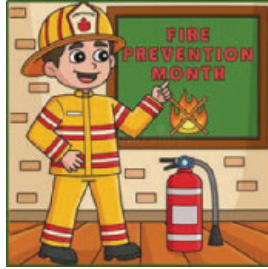
If you are interested please stop by Town Hall or visit our website for more information and an application.

OCTOBER IS FIRE PREVENTION MONTH

FIRE DEPARTMENT OPEN HOUSE

Thursday, October 9, 4:00pm – 7:30pm
Town Hall/Fire Department - N178 CTY N

Fire Prevention Month and Fire Prevention Week were created in 1922 by the National Fire Protection Association to commemorate the Great Chicago Fire of 1871. The goal is to raise awareness of fire safety and to educate families in ways to protect their homes and lives.



Our department celebrates Fire Prevention Week and Month by spreading fire safety awareness and educating our families, students, and community.

This year's campaign strives to teach everyone about safety with Lithium-ion batteries in your homes; "CHARGE INTO FIRE SAFETY." The theme works to better educate the public on how to buy, charge, and dispose of lithium-ion batteries safely.

Join us at the Town of Buchanan Fire Station for a fun celebration as we open our house to you. We will be having demonstrations, station tours, touch-a-truck, snacks, and Q & A with our firefighters. The first 75 children will receive a special gift (must be present).

UPCOMING PUBLIC EVENTS

There are so many exciting things happening in Buchanan in the last quarter of 2025. Come join your Buchanan Fire Department for the following fun events:



FESTIVAL PUMPKIN BLOW OUT

Saturday, September 27, 9:00am – 1:00pm
Festival Foods, W3195 Van Roy Road



LOWES' KIDS BUILD AND GROW EVENT

Saturday, October 18, 10:00am – 1:00pm
Build a "PLAY FIREHOUSE" Pre-register at [Lowes.com](https://www.lowes.com)

TRUCK-OR-TREAT WITH THE FIRE DEPARTMENT

Friday, October 31, 4:00pm – 7:00pm
Be on the look out for our brave firefighters as they drive through the community to hand out goodies to our favorite little friends!



KEEP IT GREEN, BUCHANAN!

Friday, November 28, 6:30pm -7:30pm
Wreath Lighting Ceremony,
Town Hall/Fire Department - N178 CTY N.
Christmas snacks, kids meet Santa!



SANTA'S ANNUAL TOWN TOUR!

Friday, December 5, 6:00pm – 8:00pm
Come receive a candy cane from Santa as he rides through the streets of Buchanan (We will be collecting nonperishable food for the needy).



KIMBERLY
730 Railroad St.
920-788-7275
GRAND CHUTE
110 S Nicolet Rd
920-815-3567
tannersgrillandbar.com

NEW OWNERS!
Melissa & Tim Jahr,
Proprietors
Kid's Kingdom
• DAY CARE •
— 733-1667 —
N210 Stoney Brook Rd, Appleton
info@kidskingdominc.com

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2025 Garbage, Recycling & Yard Waste Info

October '25						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November '25						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December '25						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Recycling Weeks
Large Item Pick-Ups
NO PICK UP ON PURPLE HOLIDAY
Days of holiday pickup will be pushed back one day for that week.

Bulky Item & Appliance Pick-Up

Bulky items must have stickers on them. All stickers need to be purchased at the Town Hall office before noon on the Tuesday before pick-up each month.

Pick-up for these items is scheduled on the third Wednesday of each month:

October 15, November 19, and December 17

Large bulky items and appliances will cost \$20.00 each. Small bulky items will cost \$10.00 each.

NOTE: TV, Electronic items or anything with Freon (refrigerators/humidifiers) can NOT be picked up.

When is Garbage & Recycling pick-up?

Recycling is picked up every other week on the same collection day as your garbage. To find out the collection day for your specific street, go to the Town's website under Town Services.

Holiday Week Pick-Ups

When your garbage day falls within the week of a holiday, everyone who normally has their pick-up on that holiday, and everyone after the holiday during that week, will be delayed one day for pick-up. Friday pick-ups will take place on Saturday.

GFL HOLIDAY SCHEDULE (OFF)
Thanksgiving Day: 11/27/2025
Christmas Day: 12/25/2025

GFL Garbage and Recycling Collection Reminders

Participation in Automated Refuse/Recycling Collection is mandatory and easy. Please refer to the following guidelines:

1. Fill your automated container with only household trash (black cart with black lid) or recyclables (black cart with blue lid). Please bag your trash before placing in the container to reduce litter, to keep the container clean, and to prevent spilling. **Recyclables do not need to be sorted and should not be bagged within the cart.** Cardboard should be broken down or cut into pieces no larger than 2' x 2', then placed in with all other recycling. Recycling is mandatory and if it is mixed with regular trash, it can be refused to be picked up.

2. Lids must be closed to ensure collection and so items stay in cart while being tipped into the truck.

3. Your garbage/recycling must be out by 6:00am on your collection day. It may not be collected if containers are placed out after 6:00am on your collection day.

4. Set your automated cart at the curbside or point of collection on the same side of the street but on opposite sides of the driveway, wheels and handle facing your home. Make sure your containers are at least three feet apart and ten

feet from property that could be damaged including parked cars, mailboxes, fences, street lights, electrical poles and trees, and away from over-head wires or any other structures so that the automated collection truck can pick up your containers.

5. The Town will not collect auto parts, chemicals, construction materials, dirt, electronics, hazardous waste, hot ashes or coals, paint, motor oil, or rocks. State law prohibits residents from disposing aluminum cans, appliances, CD players, cell phones, computers (along with mice, keyboards, monitors, and other accessories), corrugated cardboard, DVD players, fax machines, glass bottles and jars, lead acid batteries, magazines, motor oil, newspapers, office paper, plastic containers, printers, steel (tin) cans, televisions, tires, VCR's, and yard waste into their regular refuse.



YES! All Items Placed Inside Cart.



NO Items Leaning Against Cart.



NO Items Placed On Top of Cart.

Yard Waste Transfer Site Information

Eligible Users: Residents residing in households serviced by the Town garbage collection program are eligible to use the Site. This does not include Commercial, Rental Property Owners, and Businesses. To use the Site, residents must acquire a Site Sticker from the Town Hall. This requires filling out an application and \$40 fee. The stickers are valid for one (1) calendar year (Jan-Dec). You may have (2) two stickers per household.

Location—N124 County Rd N, Appleton, WI 54915

Hours of Operation:

Sunday	Closed
Monday	8:00 am - 12:00 pm
Tuesday	2:00 pm - 6:00 pm
Wednesday	8:00 am - 12:00 pm
Thursday	2:00 pm - 6:00 pm
Friday	Closed
Saturday	9:00 am - 3:00 pm

Rules and other information are on the website at: www.townofbuchanan.org/town-services/garbage-recycling/yard-waste and at the Town Hall.

Hickory Park Master Plan

In 2024, the Town updated its [Comprehensive Outdoor Recreation Plan](#) (CORP). As part of the plan there was a recommendation to prepare a master plan for Hickory Park. This planning process was initiated with the intent to apply for a Department of Natural Resource (DNR) grant in order to implement the master plan.

Please see the following website for more information about the project:

<https://www.townofbuchanan.org/town-services/planning-development/hickory-park-master-plan>



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Information for 2025 Tax Payments

2025 Tax Bills will be mailed in mid-December.

IN FULL OR 1ST INSTALLMENT:

Payable to:
Town of Buchanan by January 31, 2026
Address: N178 County Rd. N, Appleton, WI 54915.

We encourage you to mail your payment by check or money order!
Please include your phone number on the check!

The Town of Buchanan discourages cash payments.

Tax payments can be dropped in our drop box on the Southwest corner of Town Hall.

IN-PERSON COLLECTION WILL TAKE PLACE:

Town of Buchanan, N178 County Rd. N
DURING NORMAL BUSINESS HOURS
Monday - Thursday 7am - 4pm, Fridays 7am - 12pm

Offices will be closed on the following Holidays:

- December 24 & 25
- December 31 at Noon
- January 1, 2026

For details on how to pay property taxes by Credit or Debit card, go to Outagamie County's website: www.outagamie.org (Department-Treasurer).

SECOND INSTALLMENT:

Payable to: Outagamie County Treasurer by July 31, 2026.
Address: 320 S. Walnut St., Appleton, WI 54911.
The Town of Buchanan cannot accept second installment payments!

RECEIPTS:

Receipts will be dated the date on which the monies are physically received at the Treasurer's office.
If you require a receipt: enclose a **self-addressed, stamped envelope** along with your tax bill stub and payment.

All paid tax information is available on Outagamie County's website as soon as payments are posted, and you can print payment information for your records.

TAX OVERPAYMENT REFUNDS

No refund is given, unless payment is over the full tax bill amount. There are **NO CASH REFUNDS** for amounts over \$30.00. Refund checks will be issued within three weeks after payment is applied.

NEW HOME OWNER-LOTTERY CREDIT APPLICATIONS AVAILABLE:

If your home was your primary residence as of January 1, 2025, forms are available at the Town Hall and the Department of Revenue's website at: <https://www.revenue.wi.gov>.

If you have received the credit in past years and have not moved, you do not need to reapply

Calling All Dogs

2026 tags will be available around December 1, 2025.



If you are more than five months old, tell your owner that you need a shiny new tag for your collar. Your owner **must bring** in a current rabies vaccination certificate from a veterinarian in order to be issued a license.

Dog licenses are sold at the Town Hall or by downloading and mailing the completed application with payment, rabies certificate & self-addressed stamped envelope.

Applications can be found on the Town Website under forms www.townofbuchanan.org

The annual license fees are as follows:
Spayed or Neutered - \$7.00 (proof required)
Not Spayed or Not Neutered - \$12.00

Licenses issued after March 31, 2026 will be an additional \$5.00.



Buchanan's trick-or-treat hours will be:
Friday, October 31, 2025
from 4:00 pm until 7:00 pm



Christmas Tree Pick-Up

Christmas trees will be picked-up in the Town of Buchanan starting on **Wednesday, January 7, 2026.**

Have your undecorated tree at the roadside by 6:00 am. The crew will make their way around town in the following days, weather permitting.

Snow Season Reminders

Winter Parking Regulations

Per the Code of the Town of Buchanan, (§495-14 and §495-19), no person shall park any vehicle upon any street in the Town between the hours of 2:00 am and 6:00 am from November 1 through March 31.

Snow & Ice on Sidewalks

Residents and business owners are reminded that sidewalks adjacent to their property need to be cleared and maintained clear of snow and ice throughout the winter season. Please note that shoveling, blowing or plowing snow into the street is against the law and endangers the motoring public.

Snow Emergencies

There may be occasions when the Town must declare a snow emergency. The decision to declare a snow emergency is made on a case-by-case basis and is determined on conditions and available resources. When a snow emergency is declared there shall be no parking upon any street in the Town for 48 hours or until snow removal operations have been completed. The Town will make an announcement of such emergency to be broadcast on WHBY and WAPL radio stations, Facebook, and the Town website.

2026 Spring Elections

Spring Primary Election

(if needed)

Tuesday, February 17, 2026

Spring Election

Tuesday, April 7, 2026



Town Offices

Incumbent

Supervisor #2

Paul Knuppel

Supervisor #4

Tom Meyer

If you are interested in running for local office, please contact the Clerk at 920-734-8599 or stop in the Town Hall office during normal business hours.

The first day to circulate nomination papers:

December 1, 2025.

The final day for filing nomination papers, declarations of candidacy, and campaign registration statements will be:

5:00 pm, Tuesday, January 3, 2026.



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**N178 County Road N
Appleton, WI 54915**

Phone: 920-734-8599

Fax: 920-734-9733

E-mail: clerk@townofbuchanan.wi.gov

Office Hours:

7:00 a.m. to 4:00 p.m. - Monday - Thursday

7:00 a.m. to 12:00 p.m. Friday

Website: www.townofbuchanan.org

Questions & input regarding the *Buchanan Town Spirit* newsletter should be directed to:

**Buchanan Town Hall
N178 County Road N
Appleton, WI 54915**

The newsletter is available online at:

www.townofbuchanan.org

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Storage of Trailers, Abandoned & Junked Vehicles
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Town Calendar

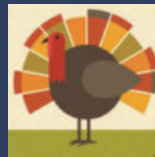
October

6-10 Recycle Pickup
14 Parks Committee Mtg.
14 Plan Commission Mtg.
15 Large Item Pickup **
21 Town Board Mtg.
20-24 Recycle Pickup
31 Trick or Treating 4-7pm



November

3-7 Recycle Pickup
6 Budget Hearing & Special Town Mtg.
11 Parks Committee Mtg.
11 Plan Commission Mtg.
17-21 Recycle Pickup
18 Town Board Mtg.
19 Large Item Pickup **
27 & 28 - Office Closed



December

1-5 Recycle Pickup
9 Parks Committee Mtg.
9 Plan Commission Mtg.
15-19 Recycle Pickup
16 Town Board Mtg.
17 Large Item Pickup**
24 & 25 Office Closed
29-31 Recycle Pickup
31 Office Closed at
noon



**** You must first purchase a sticker for Large items ****