



"In the Spirit of Town Government"

**TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WI
MINUTES BOARD OF REVIEW
SEPTEMBER 16, 2025; 5:50 p.m.
BUCHANAN TOWN HALL, N178 COUNTY RD N, APPLETON, WI 54915**

1. **CALL MEETING TO ORDER:** Supervisor Meyer called the meeting to order at 5:50 p.m.
2. **PLEDGE OF ALLEGIANCE:** Pledge Recited.
3. **ROLL CALL & VERIFY PUBLIC NOTICE:** Board of Review members present – Olson, Knuppel, Coenen, Rottier, and Meyer. Also present were Board of Review Clerk Sieracki, Deputy Clerk Weidman, and Bill Gaber of Accurate Appraisal. Sahr was excused.

Mr. Don Ketels was present to discuss his assessment. The Intent to File an Objection form had not been submitted prior to the meeting. He did not have one at the meeting either. He was asked if he had either Good Cause or Extraordinary Circumstances for not having the form. He stated he was on vacation and wasn't aware that he was required to submit the form.

The Board of Review did not feel he had either Good Cause or Extraordinary Circumstances for not turning in the form.

4. **MOTION TO ADJOURN THE BOARD OF REVIEW AS THE ASSESSMENT ROLL IS NOW COMPLETE:**
Motion by Rottier/Knuppel to adjourn the Board of Review as the Assessment Roll is now complete. Motion carried 5 to 0.

Cynthia Sieracki, Clerk
Drafted: September 17, 2025