

**TOWN OF BUCHANAN - FEES AND LICENSES SCHEDULE**  
**Adopted October 18, 2011; Effective January 1, 2012**

**OFFICIAL MAP**

Official Map Changes or Additions	\$400.00 Any costs associated with mapping revision, publication and recording of map or notices shall also apply.	§ Sec. 70-4E
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**RECORDS**

Any fee exceeding \$5 shall be prepaid prior to delivery.

Photocopies	\$0.25 per page or actual cost, whichever is greater	§ Sec. 128-3A
Transcription of Audio Records or Other Records	\$10.00 per hour or actual cost, whichever is greater Additional \$10.00/computer disk	§ Sec. 128-3B
Locating Records/Records Search	\$15.00 per hour (charged only if \$50.00 or more)	§ Sec. 128-3D
Reproduction of Other Records	Actual Cost	§ Sec. 128-3

**ALARM SYSTEMS**

Fees for False Alarms	\$100.00/each for 3 <sup>rd</sup> and 4 <sup>th</sup> in a calendar year \$200.00/each for 5 <sup>th</sup> through 8 <sup>th</sup> in a calendar year \$300.00/each for 9 <sup>th</sup> and subsequent in a calendar year	§ Sec. 194-3
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**ANIMALS**

Dog Licenses	\$5.00 spayed or neutered \$10.00 not spayed or neutered \$35 multi-dog permit \$5.00 late fee	§ Sec. 203-4
Boarding Fee	Actual Fee Charged	§ Sec. 203-7E

**BUILDING CONSTRUCTION – ONE AND TWO FAMILY DWELLINGS**

Standard Building Permit Fee	See Zoning section for building permit fees	§ Sec. 230-7A
Additional Inspection Fee	\$35.00 per trip	§ Sec. 230-7B
Permit to Start Construction Fee	\$50.00	§ Sec. 230-7C
Variance Request	\$100.00	§ Sec. 230-7D

**CIGARETTES, TOBACO PRODUCTS AND SMOKING**

Cigarette License	\$45.00	§ Sec. 244-3
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**DIRECT SELLERS AND SOLICITORS**

Application	\$50.00 per resident/\$100.00 per non-resident	§ Sec. 263-4C
Registration/License	\$25.00 per day	§ Sec. 263-6E

**FIRE PREVENTION**

Motor Vehicle Accident Cleanup	\$250.00	§ Sec. 290-3
Burning Permit	\$0	§ Sec. 290-15C/D

**FIREWORKS**

Fireworks Permit	\$45.00	§ Sec. 294-3
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**IMPACT FEES**

Park Impact Fee (Fee automatically updated per §330-11)	\$468 per single family \$936 per 2-family \$234 per unit / multi-family	§ Sec. 330-11
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**INTOXICATING LIQUOR AND FERMENTED MALT BEVERAGES**

Class A Fermented Malt Beverage Retailer's License	\$50.00 per year	§ Sec. 339-24A
Class B Fermented Malt Beverage Retailer's License	\$100.00 per year	§ Sec. 339-24B
Class B Fermented Malt Beverage Retailer's License Picnic License	\$10.00 per day	§ Sec. 339-24B
Wholesale Fermented Malt Beverage License	\$25.00 per year	§ Sec. 339-24C
Retail Class A Liquor License	\$275.00 per year	§ Sec. 339-24D
Retail Class B and Reserve Liquor License	\$275.00 per year	§ Sec. 339-24E
Retail Class C Liquor License	\$100.00 per year	§ Sec. 339-24F
Reserve Class B Liquor License (Initial License)	\$10,000.00	§125.51(3)(e)(2), Wis. Stats.
Regular Operator License	\$25.00 per year	§ Sec. 339-24G(1)
Provisional Operator License	\$15.00 per year	§ Sec. 339-24G(2)
Temporary Operator License	\$15.00 per event	§ Sec. 339-24G(3)

**MOBILE HOME COMMUNITIES, MOBILE HOMES AND MANUFACTURED HOMES**

Mobile Home Community Application/Renewal	\$100 per 50 spaces	§ Sec. 383-3B
Transfer Fee	\$20.00	§ Sec. 383-3C

**NOISE**

Variance Permit	\$40.00 per day	§ Sec. 400-5C(2)
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**PAWNBROKERS**

Daily Reporting Fee Failure	\$10.00 per day	§ Sec. 415-9G(4)
License Fee	\$1,000.00	§ Sec. 415-14A
Billable Transaction Fee	\$3.00	§ Sec. 415-14B

**POOL AND BILLIARD HALLS**

License Fee	\$50.00 per year	§ Sec. 428-3
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**STREETS, SIDEWALKS AND PUBLIC PLACES**

Sidewalk Construction-Repair Permit	\$50.00	§ Sec. 456-2B
Culvert Permit	\$250.00 per new culvert \$50.00 per culvert replacement or extension \$25.00 Engineer site review only	§ Sec. 456-4B
Street Opening Permit	\$1,500	§ Sec. 456-5B

**SUBDIVISION OF LAND**

Variance Hearing Fee	\$200.00	§ Sec. 460-7D
Certified Survey Map (CSM) Application	\$200.00 for first lot and \$25 per additional lot	§ Sec. 460-16
Major Land Divisions:		
Sketch Plan	No Charge	§ Sec. 460-16
Concept Plat	\$100.00	§ Sec. 460-16
Preliminary Plat	\$250.00 plus \$10.00 per lot	§ Sec. 460-16
Final Plat	\$200.00 plus \$5.00 per lot	§ Sec. 460-16
Engineering Fee	Fee equal to actual cost for all engineering incurred by the Town in connection with the plat, including required inspections.	§ Sec. 460-16
Administration Fee	Fee equal to actual cost of any legal or administrative work which may be undertaken by the Town in connection with the plat or land division.	§ Sec. 460-16

**TAXICABS**

Business License Fee	\$50.00	§ Sec. 466-6
Driver’s License	\$25.00	§ Sec. 466-9C

**TOWERS AND ANTENNAS**

Permit Application Fee	\$500.00 per antenna \$1,000.00 per tower	§ Sec. 478-9
Annual Renewal Fee – Antenna or Tower	\$50.00 per year per antenna/tower	§ Sec. 478-9

**VEHICLES, ABANDONED AND JUNKED**

Vehicle Storage Fee	\$10.00 per day	§ Sec. 492-17
Request for List of Vehicles Sold	\$10.00	§ Sec. 492-18
Title Transfer, Towing-Junking Fee	\$200.00 per vehicle	§ Sec. 492-21A

**VEHICLES AND TRAFFIC**

Illegally Parked Vehicle Removal	Actual Fee Charged	§ Sec. 495-21E
Special Privilege Permit	\$5.00 per day	§ Sec. 495-23A

**WIND ENERGY FACILITIES**

Large Wind Energy Facility Building Permit	\$200.00 per tower	§ Sec. 513-14A
Small Wind Energy Facility Building Permit	\$25.00 per tower	§ Sec. 513-14B
Application Fee	\$200.00 + actual cost invoiced for administration, attorney fees, engineering, consulting, hearing fees	§ Sec. 513-15, § Sec. 513-29

**ZONING**

Double fees will be charged if work has been started without a permit.

Building Permit Fees:		
Standard Building Permit Fee (residential single family and duplex)	\$450.00 single family \$550.00 duplex/two-family	§ Sec. 230-7A, § Sec. 525-72
Multi-Family	\$300.00 + \$100/per unit	§ Sec. 525-72
Additions and/or Extensive Basement Renovation	\$100.00	§ Sec. 525-72
Sheds	\$35.00	§ Sec. 525-72
Decks/Gazebos	\$35.00	§ Sec. 525-72
Fences	\$35.00	§ Sec. 525-72
Attached Garages and Additions	\$100.00 (plus any electrical, plumbing and HVAC)	§ Sec. 525-72

Detached Garages	\$100.00	§ Sec. 525-72
Commercial Building	\$300.00 + actual cost for engineering review (storm water, erosion, utilities, site plan, etc.)	§ Sec. 525-72
Commercial Suite Build-Out	\$100.00	§ Sec. 525-72
Sign Permit	\$75.00 per detached sign + \$15.00 per wall, projecting or marquee sign	§ Sec. 525-72
Barns, Machine Sheds, Silo, Milk House	\$50.00	§ Sec. 525-72
Roofing, Siding, Windows	\$25.00 each	§ Sec. 525-72
Razing and Wrecking: Principal Structure	\$50.00	§ Sec. 525-72
Accessory Structure	\$20.00	
Electrical Upgrades (amp service)	\$50.00	§ Sec. 525-72
Individual Plumbing, Electrical, Heating, Ventilation, AC, Solar System	\$30.00/type for Residential \$45.00/type for Commercial/Industrial	§ Sec. 525-72
Egress Window	\$35.00	§ Sec. 525-72
Foundation Repair	\$25.00	§ Sec. 525-72
Pellet Stoves/Wood Stoves/Outdoor Heating Devices	\$25.00	§ Sec. 525-72
Swimming Pool: Above Ground	\$25.00	§ Sec. 525-72
Below Ground	\$50.00 + Fencing fee if required	
Satellite Dish (ground mounted)	\$20.00	§ Sec. 525-72
Site Plan	\$300.00	§ Sec. 525-81
Class B Hearing Application	\$200.00	§ Sec. 525-85
Zoning Amendment-Rezoning Application/Petition	\$350.00	§ Sec. 525-99
Comprehensive Plan Amendment	\$500.00	§ Sec. 525-104
Special Exception Application	\$150.00	§ Sec. 525-100
Variances and Appeals	\$150.00	§ Sec. 525-100

**MISCELLANEOUS FEES AND CHARGES**

Address Request Application	\$ at Cost	County Planning/Zoning Dept. Fee
Title Inquiry	\$25.00 per parcel	
Noxious Weed Vegetation Removal	\$ at Cost	§ Sec. 225-3C
Sidewalk Snow Removal	\$ at Cost	
Erosion Control Permit Application	\$75.00 + actual cost for inspections (escrow required for estimated annual costs exceeding \$300)	
Town Hall Rental	\$50.00 + \$50.00 security deposit	

Propane Tank Disposal	\$30.00/item	
Other White Good Collection and Disposal	\$30.00/item	
Freon Appliance Collection and Disposal	\$30.00/item	
Bulky Item/Large Item Collection and Disposal	\$10.00/item	