



*"In the Spirit of Town Government"*

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**TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WI  
MINUTES OF SPECIAL TOWN BOARD MEETING  
WEDNESDAY, AUGUST 31, 2011 AT 5:00 P.M.  
BUCHANAN TOWN HALL, N178 COUNTY RD N, APPLETON, WI 54915**

- 1) **CALL MEETING TO ORDER:** Meeting called to order by McAndrews at 5:04 p.m.
- 2) **ROLL CALL & VERIFY PUBLIC NOTICE:** Public notice verified. Board members present – McAndrews, Lynch, Mani, O'Neill and Starszak. Town officials present – Administrator/Clerk Gorall, EMS Chief Van Schyndel and Fire Chief Grones.
- 3) **2012 PROPOSED BUDGET REVIEW – For Discussion Only**  
Agenda noted: This is a working meeting of the Town Board and Town staff. All items are for review and discussion. A final proposed 2012 budget will be completed based on discussion.
  - a) Budget Document Overview & Review of Administrator Recommendations
  - b) Revenues
  - c) General Government
  - d) Public Safety
    - i) Emergency Medical Services
    - ii) Emergency Management
    - iii) Fire & Rescue
    - iv) Other Public Safety
  - e) Public Works
  - f) Culture, Recreation and Education
  - g) Conservation and Development
  - h) Other Financing and Debt Service
  - i) Capital Outlay

Gorall facilitated a review of the proposed 2012 budget including all topics as noted above. Jerry Wallenfang arrived at the meeting at approximately 7:45 p.m. The Board reviewed and discussed the budget and completed edits and recommendations during the meeting. Gorall will present any new information on the budget at the September Board meeting. At the conclusion of the discussion, Fire Chief Mike Grones announced his plan to retire on December 31, 2011. The Board agreed to discuss further at the September Town Board meeting.

**4) FUTURE AGENDA ITEMS**

Future meeting agenda/discussion items and possible action on future Town Board agenda, including specific items for inclusion on or exclusion from future agenda: The Board requested a discussion regarding the annexation of the Kimberly High School property to the Village of Kimberly. Gorall will provide a final proposed budget at a future Town Board meeting.

**5) MOTION TO MOVE TO CLOSED SESSION**

- a) Closed session pursuant to section 19.85(1)(e) of the Wisconsin State Statutes: Deliberating or negotiating the purchase of public property, investment of public funds, or conducting other specified public business when competitive or bargaining reasons require a closed session. Motion by Lynch/Mani to move into closed session at 9:08 p.m. Motion carried 5 to 0. Jerry Wallenfang, Plan Commission Chairperson, was invited to attend the closed session.

- 6) MOTION TO MOVE OUT OF CLOSED SESSION:** Motion by Starszak/Lynch to move out of closed session at 9:39 p.m. Motion carried 5 to 0.

- 7) ADJOURNMENT:** Motion by Lynch/O'Neill to adjourn at 9:39 p.m. Motion carried 5 to 0.

Angela Gorall, Administrator/Clerk  
Dated: September 1, 2011

Motion to approve by Mani/Lynch. Date: 9/13/2011.  
Carried 5 to 0.