



"In the Spirit of Town Government"

**TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WI
MINUTES OF PARK COMMITTEE MEETING
TUESDAY, MAY 17, 2011 AT 5:00 P.M.
BUCHANAN TOWN HALL, N178 COUNTY RD N, APPLETON, WI 54915**

- 1) **CALL MEETING TO ORDER & ROLL CALL:** Meeting called to order at 5:02 p.m. Members present – Heather Wagner and Al Sherrill. Also present was Administrator/Clerk Gorall.
- 2) **APPROVE MINUTES**
 - a) March 28, 2011 Park Committee Minutes: Motion by Wagner/Sherrill to approve minutes. Motion carried 2 to 0.
- 3) **GENERAL UPDATES AND DISCUSSION**
 - a) Summer Fun in the Parks Program Update: Gorall updated the committee on the program noting that a coordinator has been hired and that the schedule of summer events was released today.
 - b) Trash Receptacle Purchasing and Installation Update: Gorall provided an updating noting that ordered receptacles should be arriving soon.
- 4) **HICKORY PARK SHELTER PROJECT, REVIEW OF PROJECT PROPOSALS & PROJECT TIMELINE:** The committee reviewed proposals that were received for the shelter project. The committee reviewed and discussed costs, material quality, shelter size and various other aspects of the project including the timeline. The committee agreed on two vendors desired at this time. Gorall will contact vendors with further questions from the committee. Gorall will then contact Sherrill and Wagner with responses and to schedule another meeting as necessary.
- 5) **SET NEXT MEETING DATE – FUTURE AGENDA ITEMS:** The next meeting of the Park Committee will be held as necessary
- 6) **ADJOURNMENT:** Meeting was adjourned at 6:30 p.m.

Angela Gorall, Administrator/Clerk
May 18, 2011

Motion to approve: Sherrill/Wagner. Date: 8/4/2011.
Carried: 2 to 0.