



"In the Spirit of Town Government"

**TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WI
NOTICE OF REGULAR TOWN BOARD MEETING
TUESDAY, JUNE 21, 2011 AT 7:00 P.M.
BUCHANAN TOWN HALL, N178 COUNTY RD N, APPLETON, WI 54915**

AGENDA

The public may provide comments to the Town Board for a period of no more than 30 minutes if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

1) CALL MEETING TO ORDER

2) PLEDGE OF ALLEGIANCE

3) ROLL CALL & VERIFY PUBLIC NOTICE

4) PUBLIC FORUM

Issues brought before the Board for which no decision shall be made and is not already on the agenda.

5) CONSENT AGENDA

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.

- a) Approval of Minutes of May 17, 2011 Town Board Meeting
- b) Approval of May Treasurer Report & Approve Bills

6) TOWN DEPUTIES, Buchanan Sheriff's Deputy

- a) Update on Town Law Enforcement Activities – For Discussion Only
- b) Noise Ordinance Variance Permit, Applicant Holy Spirit Parish, Event date August 20-21 – For Approval/Denial

7) EMS/EMERGENCY MANAGEMENT, Chief Van Schyndel

- a) Update/Monthly Report on EMS/Emergency Management Activities and Grant Applications – For Discussion Only
- b) Review of Draft Town Emergency Response Plan (30 minutes) – For Discussion Only

8) FIRE & RESCUE, Chief Grones

- a) Update/Monthly Report on Fire & Rescue Activities – For Discussion Only
- b) Firefighter Years of Service Recognition: Brett Schroeder (1 year)
- c) Fireworks User Permit, Spielbauer Display-Bob Cleveland, for July 7, WIR – For Approval/Denial

9) PUBLIC WORKS/TOWN ENGINEER, Thad Majkowski, Cedar Corporation

- a) Review of Block Road Bicycle and Pedestrian Facility Study – For Discussion Only
- b) General Update on Town Engineering/Drainage/Road Projects – For Discussion Only
 - i) Distribution of Comprehensive Drainage Study (For Discussion in July)

10) ADMINISTRATOR/CLERK, Angela Gorall

- a) Hickory Park Shelter Contracting Update & Recommendation – For Discussion Only
- b) Review of Draft Town Capital Improvement Plan (CIP) 2012-2016 – For Discussion Only
- c) Sidewalk/Trail Snow Removal for 2011/2012 Season – For Discussion Only
- d) Resolution 2011-04, Resolution to Establish Municipal Wards (ward map) – For Approval/Denial
- e) Update/Review of State Budget Impact on Town – For Discussion Only

11) TOWN CHAIRPERSON, Mark McAndrews

- a) Re-Appointment of George Schmidt to Darboy Joint Sanitary District No. 1 Commission (6 year term) – For Approval/Denial
- b) Re-Appointment of Justin Hansen to Board of Adjustment (3 year term) – For Approval/Denial
- c) Re-Appointment of Faith Opsteen to Plan Commission (3 year term) – For Approval/Denial

12) PLAN COMMISSION RELATED ITEMS

- a) Ordinance 2011-03, Repealing and/or Recreating Sections of Chapter 404 (Nuisances) of the Code of the Town of Buchanan – For Approval/Denial
- b) Application for Minor Land Division (CSM): Applicant Ron Krueger, Parcel numbers 030050605 and 030050700 (SW corner of Creekview Ln. and Pinecrest Blvd.) – For Approval/Denial
- c) Application for Minor Land Division (CSM): Applicant Mary Ann Nettekoven (Owner John Nytes), Parcel number 030000900 (CTH ZZ) – For Approval/Denial
- d) Ordinance 2011-04 Repealing and Recreating Section 525-34(F)(1) of the Code of the Town of Buchanan, Accessory Parking and Storage in Residential Districts – For Discussion Only (Return to Plan Commission for Public Hearing)

13) APPROVE OR DENY VARIOUS LICENSE APPLICATIONS

- a) Operator’s License Renewals and New Applications for July 1, 2011-June 30, 2012 – For Approval/Denial
- b) Temporary Class “B”/“Class B” Retailers License “Picnic License”; Holy Spirit Parish, August 20-21, 2011 – For Approval/Denial

14) FUTURE AGENDA ITEMS

Future meeting agenda/discussion items and possible action on future Town Board agenda, including specific items for inclusion on or exclusion from future agenda.

15) MOTION TO MOVE TO CLOSED SESSION

- a) Closed session pursuant to section 19.85(1)(c) of the Wisconsin State Statutes: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Employee Performance Evaluation of Town Administrator/Clerk by Town Board.

16) MOTION TO MOVE OUT OF CLOSED SESSION

17) ADJOURNMENT

Angela Gorall, Administrator/Clerk
Dated: June 15, 2011

Agendas are posted in the following locations: Darboy Sanitary District, Citizens Bank-Darboy, Town Hall bulletin board & Town Website: www.townofbuchanan.org. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk’s Office at (920) 734-8599 with as much advance notice as possible.