



*"In the Spirit of Town Government"*

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**TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WI  
NOTICE OF REGULAR TOWN BOARD MEETING  
TUESDAY, JUNE 15, 2010 AT 7:00 P.M.  
BUCHANAN TOWN HALL, N178 COUNTY RD N, APPLETON, WI 54915**

**AGENDA**

The public may provide comments to the Town Board for a period of no more than 30 minutes if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

**1) CALL MEETING TO ORDER**

**2) PLEDGE OF ALLEGIANCE**

**3) ROLL CALL & VERIFY PUBLIC NOTICE**

**4) PUBLIC FORUM**

Issues brought before the Board for which no decision shall be made and is not already on the agenda.

**5) APPROVE MINUTES**

- a) May 18, 2010 Town Board Special Meeting Minutes
- b) May 18, 2010 Town Board Minutes

**6) TREASURER, Sherri Berg**

- a) May report/approve bills – For Approval/Denial
- b) Agreement with Outagamie County as to Delinquent Special Assessments and Charges – For Discussion Only

**7) TOWN DEPUTIES, Buchanan Sheriff's Deputy**

- a) Update on Town Enforcement Activities
- b) Amended Outagamie County Sheriff's Department Agreement – For Approval/Denial

**8) EMS/EMERGENCY MANAGEMENT, Chief Van Schyndel**

- a) Update on Grant Applications and EMS/Emergency Management Activities
- b) Amended Emergency Response Vehicle Use Policy – For Approval/Denial

**9) FIRE & RESCUE, Chief Grones**

- a) Update on Fire & Rescue Activities
- b) Draft Hollandtown Automatic Aid Agreement – For Discussion Only

**10) CHAIRPERSON, Mark McAndrews**

- a) Re-Appointment of Jerry Wallenfang to the Board of Appeals, 3-Year Term – For Approval/Denial
- b) Re-Appointment of Mary Van Wychen to the Plan Commission, 3-Year Term – For Approval/Denial
- c) Appointment of New Resident Member to the Plan Commission, 3-Year Term – For Approval/Denial

**11) ADMINISTRATOR/CLERK, Angela Gorall**

- a) Personnel Policy Manual Amendments – For Discussion Only

**12) PUBLIC WORKS/TOWN ENGINEER, Thad Majkowski (Foth)**

- a) B&R Plat Drainage Review Update (Recommendations to be presented at July Meeting) – For Discussion Only
- b) Review of 2009/2010 Sidewalk/Trail Winter Maintenance Services – For Discussion Only

**13) PLAN COMMISSION RELATED ITEMS**

- a) Application for Minor Land Division, CSM; Applicant Mike Gilbertson; Parcel Number 030036501; N275 Gillan Court – For Approval/Denial
- b) Application for Conditional Use Permit; Applicant Mike Gilbertson; Parcel Number 030036501, Lot 2 of Proposed CSM – For Approval/Denial
- c) Application for Minor Land Division, CSM; Applicant Earl & Elaine Blink; Parcel Numbers 030181190 & 030182500; Brookhaven Dr. - For Approval/Denial
- d) Update on Boundary Agreement (Debruin Road Area) with City of Kaukauna – For Discussion Only

**14) APPROVE OR DENY VARIOUS LICENSE APPLICATIONS**

- a) Operator’s License Renewal and New Applications for July 1, 2010-June 30, 2011 – For Approval/Denial

**15) FUTURE AGENDA ITEMS**

Future meeting agenda/discussion items and possible action on future Town Board agenda, including specific items for inclusion on or exclusion from future agenda.

**16) MOTION TO MOVE TO CLOSED SESSION**

- a) Closed session pursuant to section 19.85(1)(c) of the Wisconsin State Statutes: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Employee Performance Evaluation of Town Administrator/Clerk by Town Board.

**17) MOTION TO MOVE OUT OF CLOSED SESSION**

**18) ADJOURNMENT**

Angela Gorall, Administrator/Clerk  
Dated: June 8, 2010

Agendas are posted in the following locations: Darboy Sanitary District, Citizens Bank-Darboy, Town Hall bulletin board & Town Website: [www.townofbuchanan.org](http://www.townofbuchanan.org). Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk’s Office at (920) 734-8599 with as much advance notice as possible.