



"In the Spirit of Town Government"

**TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WI
MINUTES OF PARK COMMITTEE MEETING
WEDNESDAY, APRIL 28, 2010 AT 6:00 P.M.
BUCHANAN TOWN HALL, N178 COUNTY RD N, APPLETON, WI 54915**

- 1) **CALL MEETING TO ORDER & ROLL CALL:** Meeting was called to order at 6:00 p.m. Committee members present included Heather Wagner and Mike Hibbard. Also present was Cory Hennick, Julie Van Vonderen and Administrator/Clerk Gorall. Brian Kassube is no longer serving on the Committee and Al Sherill was absent.
- 2) **APPROVE MINUTES**
 - a) February 22, 2010 Park Committee Minutes: Motion by Hibbard/Wagner to approve minutes. Motion carried 2 to 0.
- 3) **UPDATES AND DISCUSSION**
 - a) Sign Purchases for Hickory and Springfield Parks: Gorall updated the Committee on the purchase of two signs, one single sided sign for Springfield Park and one double sided sign for Hickory Park. Signs will be installed this summer. The Committee discussed possible landscaping surrounding the signs after installation.
 - b) Transportation Enhancement (TE) Program Grant: Gorall noted that the grant application process has been delayed until July by WDOT. Gorall briefly reviewed possible use of the grant for the Allison Drive bridge/park area.
 - c) Trail/Pedestrian/Bicycle Town Planning Needs and Traffic Study Updates: Gorall updated the Committee regarding the CTH CE/Van Roy/Eisenhower traffic study and potential impacts to planning for bicycle and pedestrian accommodations.
 - d) Resident Requests and Park Related Issues: The Committee reviewed a request by a young resident to flood the volleyball courts in winter for ice skating. The Committee agreed to monitor the interest for ice skating in the Town, but will not be moving forward at this time on a facility at Hickory Park.
 - e) Darboy Kiwanis Chickenfest: Gorall updated the Committee on the event, scheduled activities and dates.
- 4) **PARK COMMITTEE EXISTING AND NEW MEMBERSHIP** – For Discussion Only: The Committee discussed current and potential new membership. Those that indicated an interest in the Committee will be added to the e-mail mailing list for future meeting date selection.
- 5) **SUMMER FUN IN THE PARKS PROGRAM** – For Discussion Only: Gorall provided a review of scheduled events and the need for volunteers. Gorall also provided an overview of the program and funding from the Town for events and the coordinator position. The Committee discussed promotion for events including notices to local schools.
- 6) **TRASH RECEPTACLE PURCHASING** – For Discussion Only: The group reviewed a memo detailing current receptacles, future park needs and costs. The group then reviewed a number of options for purchasing. The group requested further detail on some receptacles including color and cover options and installation methods. The group also agreed to focus on higher quality receptacles, low maintenance options, receptacles with covers and receptacles that will be available for purchasing for several years. Gorall will provide further budget and receptacle details at the next meeting with the goal of making a selection on purchasing.
- 7) **SET NEXT MEETING DATE – FUTURE AGENDA ITEMS:** The next meeting is tentatively planned for early June. The group discussed availability of impact fees for future park purchases and general planning for improvements at the Town Hall Park. The group then discussed the need to move forward on weed control at Hickory and Springfield Parks. Gorall agreed to follow-up on options being reviewed for weed control. The group suggested contracting local landscaping businesses for donations of weed control services.
- 8) **ADJOURNMENT:** The meeting was adjourned at 6:58 p.m.

Angela Gorall, Administrator/Clerk
April 29, 2010

Motion to approve: Wagner/Van Vonderen. Date: 6/3/2010.
Carried: 3 to 0.