



"In the Spirit of Town Government"

**TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WI
NOTICE OF REGULAR TOWN BOARD MEETING
TUESDAY, JANUARY 17, 2012 AT 7:00 P.M.
BUCHANAN TOWN HALL, N178 COUNTY RD N, APPLETON, WI 54915**

A quorum of Town Board members may be present prior to the regular Town Board meeting from 6:00-7:00 p.m. for a Town sponsored event. No Town Board discussion or decisions will be made.

TOWN BOARD AGENDA

The public may provide comments to the Town Board for a period of no more than 30 minutes if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

1) CALL MEETING TO ORDER

2) PLEDGE OF ALLEGIANCE

3) ROLL CALL & VERIFY PUBLIC NOTICE

4) PUBLIC FORUM

Issues brought before the Board for which no decision shall be made and is not already on the agenda.

5) CONSENT AGENDA

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.

- a) Approval of Minutes of December 20, 2011 Town Board Meeting
- b) Approval of Closed Session & Open Session Minutes of November 7, 2011 Special Town Board Meeting
- c) Approval of December 2011 Treasurer Report & Approve Bills
- d) Approval of Operator's License Applications, With No Applicable Violations Per Town Policy

6) TOWN DEPUTIES, Buchanan Sheriff's Deputy

- a) Quarterly Report (Oct.-Dec. 2011) of the Buchanan Sheriff's Deputies – For Discussion Only
- b) Noise Ordinance Variance Permit: Applicant Pit Stop Bar & Grill, W1560 County Rd. KK, For June 9 & Sept. 8 – For Approval/Denial
- c) Review of Town No Parking Regulations and Signage – For Discussion Only

7) EMS/EMERGENCY MANAGEMENT, Chief Van Schyndel

- a) Update/Monthly Report on EMS/Emergency Management Activities and Grant Applications – For Discussion Only

8) FIRE & RESCUE, Chief Schroeder

- a) Update/Monthly Report on Fire & Rescue Activities – For Discussion Only
- b) EMS/Firefighter Years of Service Recognitions: Retirements of Firefighter Gregg Fredericks (24 years), Captain Ben Dietzen (28 years) and Chief Michael Grones (21 years)

9) TOWN CHAIRPERSON, Mark McAndrews

- a) Appointment of John Hoffmann to Plan Commission (Term expiring 7/1/2014) – For Approval/Denial
- b) Appointment of Kenneth Rottier to Board of Adjustment (Current term expiring 7/1/2012 & Appointment to new term expiring 7/1/2015) – For Approval/Denial

10) ADMINISTRATOR/CLERK, Angela Gorall

- a) CivicPlus Website Development Project & Funding Allocation – For Discussion and Possible Approval/Denial

11) PLAN COMMISSION RELATED ITEMS

- a) Application for Minor Land Division (CSM): Applicant Mach IV Engineering & Surveying (Client Kohl's Value Services, Inc.); Parcel Numbers 030051401 & 030213499 (NE corner of CTH KK/Stoney Brook Rd.) – For Approval/Denial

12) APPLICATION FOR CLASS “B” BEER & “CLASS C” LICENSE, APPLICANT ZHI WANG, PREMISES SAPPORO SUSHI – For Approval/Denial

13) FUTURE AGENDA ITEMS

Future meeting agenda/discussion items and possible action on future Town Board agenda, including specific items for inclusion on or exclusion from future agenda.

14) ADJOURNMENT

Angela Gorall, Administrator/Clerk

Dated: January 11, 2012

Agendas are posted in the following locations: Darboy Sanitary District, Citizens Bank-Darboy, Town Hall bulletin board & Town Website: www.townofbuchanan.org. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920) 734-8599 with as much advance notice as possible.