



*"In the Spirit of Town Government"*

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**TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WI  
NOTICE OF REGULAR TOWN BOARD MEETING  
TUESDAY, AUGUST 16, 2011 AT 7:00 P.M.  
BUCHANAN TOWN HALL, N178 COUNTY RD N, APPLETON, WI 54915**

**AGENDA**

The public may provide comments to the Town Board for a period of no more than 30 minutes if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

**1) CALL MEETING TO ORDER**

**2) PLEDGE OF ALLEGIANCE**

**3) ROLL CALL & VERIFY PUBLIC NOTICE**

**4) PUBLIC FORUM**

Issues brought before the Board for which no decision shall be made and is not already on the agenda.

**5) CONSENT AGENDA**

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.

- a) Approval of Minutes of July 19, 2011 Town Board Meeting
- b) Approval of July Treasurer Report & Approve Bills
- c) Approval of Operator's License Applications, With No Applicable Violations Per Town Policy
- d) Class "B" Beer Liquor License; Applicant Thomas Hester III; Location Rocky Rococo Pizza & Pasta, W3178 Van Roy Road (ownership change)

**6) TOWN DEPUTIES, Buchanan Sheriff's Deputy**

- a) Update on Town Law Enforcement Activities – For Discussion Only
- b) Ordinance 2011-05, Possession of Drug Paraphernalia Prohibited – For Approval/Denial
- c) Ordinance 2011-06, Penalty for Purchase or Possession of Tobacco Products – For Approval/Denial
- d) Ordinance to Prohibit Carrying Firearms in Town Hall – For Discussion Only

**7) EMS/EMERGENCY MANAGEMENT, Chief Van Schyndel**

- a) Update/Monthly Report on EMS/Emergency Management Activities and Grant Applications – For Discussion Only

**8) FIRE & RESCUE, Chief Grones**

- a) Update/Monthly Report on Fire & Rescue Activities – For Discussion Only
- b) Fireworks User Permit, Spielbauer Display-Bob Cleveland, for September 9, WIR – For Approval/Denial

**9) PUBLIC WORKS/TOWN ENGINEER, Thad Majkowski, Cedar Corporation**

- a) Update on Allison Drive Bridge/Culvert Repair Project – For Discussion Only
- b) Award of Crack Sealing Bid (Project ID 4916-019 Cedar, 11C048 Foth) – For Approval/Denial
- c) Drainage Study Public Informational Meeting Preparation – For Discussion Only
- d) General Update on Town Engineering/Drainage/Road Projects – For Discussion Only

**10) ADMINISTRATOR/CLERK, Angela Gorall**

- a) Sidewalk/Trail Snow Removal Services Contract for 2011/2012, Bob & Dave's Lawn & Landscape Maintenance, Inc. – For Approval/Denial
- b) Chief Election Inspector Pay Rate Change – For Approval/Denial
- c) Review of Funding Strategy for CTH CE/Van Roy/Eisenhower Roundabouts Project – For Discussion Only
- d) Review of Grievance Procedure Requirements and Examples – For Discussion Only

**11) PLAN COMMISSION RELATED ITEMS**

- a) Application for Minor Land Division (CSM): Applicant Thomas Schmidt, Countryside Golf Club; Parcel Numbers 030025303 & 030025301 – For Approval/Denial
- b) Application for Minor Land Division (CSM): Applicant Thomas Schmidt, Countryside Golf Club; Parcel Number 030017000 – For Approval/Denial
- c) Application for Site Plan: Applicant Joe Kocourek, J.K. Auto Service, N214 Stoney Brook Rd.; Parcel Number 030213101 – For Approval/Denial
- d) Update on Recent Annexation Requests & Town of Harrison Incorporation Process/Meetings – For Discussion Only

**12) FUTURE AGENDA ITEMS**

Future meeting agenda/discussion items and possible action on future Town Board agenda, including specific items for inclusion on or exclusion from future agenda.

**13) MOTION TO MOVE TO CLOSED SESSION**

- a) Closed session pursuant to section 19.85(1)(c) of the Wisconsin State Statutes: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
  - i) Fringe Benefit Review (as a component of compensation) for Emergency Management Services Coordinator Position
  - ii) Review of Compensation for Specific Employees

**14) MOTION TO MOVE OUT OF CLOSED SESSION**

**15) FRINGE BENEFIT ADJUSTMENT FOR EMERGENCY MANAGEMENT SERVICES COORDINATOR POSITION – For Approval/Denial**

**16) ADJOURNMENT**

Angela Gorall, Administrator/Clerk  
Dated: August 10, 2011

Agendas are posted in the following locations: Darboy Sanitary District, Citizens Bank-Darboy, Town Hall bulletin board & Town Website: [www.townofbuchanan.org](http://www.townofbuchanan.org). Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920) 734-8599 with as much advance notice as possible.