



*"In the Spirit of Town Government"*

---

---

**TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WI  
MINUTES OF PLAN COMMISSION MEETING  
MONDAY, MAY 9, 2011 AT 7:00 P.M.  
BUCHANAN TOWN HALL, N178 COUNTY RD N, APPLETON, WI 54915**

- 1) **CALL MEETING TO ORDER:** Meeting called to order by Wallenfang at 7:00 p.m.
- 2) **PLEDGE OF ALLEGIANCE:** Pledge recited.
- 3) **ROLL CALL & VERIFY PUBLIC NOTICE:** Public notice verified. Commissioners present – Wallenfang, McAndrews, Van Wychen, Opsteen, O'Neill and Lamers. Van Stippen was excused. Also present was Administrator/Clerk Gorall and members of the public.
- 4) **PUBLIC FORUM**  
Issues brought before the Commission for which no decision shall be made: Wallenfang called for comments. No comments.
- 5) **MINUTES TO APPROVE**
  - a) April 11, 2011 Plan Commission Minutes: Motion by Lamers/Van Wychen to approve minutes. Motion carried 5 to 0, with McAndrews abstaining.
- 6) **FARM ANIMALS, §203-2 OF THE CODE OF THE TOWN OF BUCHANAN, REVIEW OF DEBRUIN ROAD COMPLIANCE PER RESIDENT REQUEST** – For Discussion Only: Resident Jerry Derks of N283 and N255 Debruin Road was present and provided a review of his request to have farm animals and the impact of the current code on his property. The Commission reviewed and discussed the code, requested animals and the special exception process with the resident. The Commission agreed that a special exception permit will be required and that the code will not be changed at this time. Gorall will assist the resident as necessary to process the permit application.
- 7) **REVIEW OF WORKING LANDS INITIATIVE PLAN MAP** – For Discussion Only: Gorall provided an overview of the farmland preservation map and County request for the review. The Commission reviewed the provided maps and discussed consistency with the Town's Future Land Use Map as contained in the Comprehensive Plan. The Commission agreed that the draft maps from the County were consistent and appropriate for the Town. Gorall will provide comments back to the County Assistant Planning Director.
- 8) **INTERMUNCIPAL AGREEMENT DEVELOPMENT/DISCUSSION WITH CITY OF KAUKAUNA** – For Discussion Only: Gorall provided a review of a recent meeting with the City of Kaukauna. The Commission discussed areas in need of further boundary discussions and major issues involved. The Commission agreed to have Gorall continue the planning/discussion process with the City and update the Commission as necessary.
- 9) **PROJECT UPDATES/CORRESPONDENCE**
  - a) Update on Potential Jurisdictional Transfer of Haas Road (CTH Z – CTH ZZ): Gorall updated the Commission noting that a letter has been sent to the County Highway Department and the letter is currently being reviewed. No formal response has been received to date. The Commission discussed potential changes and impacts.
- 10) **FUTURE AGENDA ITEMS**  
Future meeting agenda/discussion items and possible action on future Plan Commission agenda, including specific items for inclusion on or exclusion from future agenda: Agenda items as necessary will be carried forward to a future meeting. No new agenda items were added.
- 11) **ADJOURN:** Motion by Van Wychen/Lamers to adjourn at 7:46 p.m. Motion carried 6 to 0.

Angela Gorall, Administrator/Clerk  
May 10, 2011

Motion to approve: Van Wychen/Opsteen. Date: 6/13/2011.  
Carried: 6 to 0.

5/9/11 Plan Commission Minutes