



*"In the Spirit of Town Government"*

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**TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WI  
MINUTES OF PARK COMMITTEE MEETING  
WEDNESDAY, AUGUST 3, 2011 AT 6:00 P.M.  
BUCHANAN TOWN HALL (Conference Room), N178 COUNTY RD N,  
APPLETON, WI 54915**

- 1) **CALL MEETING TO ORDER & ROLL CALL:** Meeting called to order at 6:00 p.m. Members and public present: Al Sherrill and Heather Wagner. Also present was Administrator/Clerk Gorall.
- 2) **APPROVE MINUTES**
  - a) May 17, 2011 Park Committee Minutes: Motion by Sherrill/Wagner to approve minutes. Motion carried 2 to 0.
- 3) **GENERAL UPDATES AND DISCUSSION**
  - a) Summer Fun in the Parks Program Update: Gorall provided an update on programs completed and those still to be completed. Gorall also provided a review of attendance, funding and staffing.
  - b) Block Road Engineering Study for Ped/Bike Accommodations: Gorall provided a review of the draft study and discussion completed by the Town Board. Gorall noted that providing wide shoulders to accommodate for ped/bike is the option currently preferred by the Town Board. The Committee reviewed and discussed the study as well as the Town's on-going Comprehensive Drainage Study.
- 4) **HICKORY PARK SHELTER PROJECT – STATUS AND FUTURE PLANS:** Gorall provided an overview of the last discussion completed by the Town Board on the project and funding currently included in the CIP. The group discussed cost of the project, how to proceed with bidding and the funding request for 2012.
- 5) **2011 BUDGET STATUS:** Gorall provided an overview of remaining funds in 2011 and potential projects to be completed. The group discussed funding priorities.
- 6) **2012 PROPOSED PARK BUDGET:** Gorall provided a review of the draft proposed park budget for 2012 including CIP requests. The group discussed funding priorities and projects for 2012. Gorall also noted upcoming meetings of the Town Board in which the budget will be considered.
- 7) **SET NEXT MEETING DATE – FUTURE AGENDA ITEMS:** The next meeting is tentatively planned for late September or early October. No new agenda items were added.
- 8) **ADJOURNMENT:** The meeting was adjourned at 7:03 p.m.

Angela Gorall, Administrator/Clerk  
August 4, 2011

Motion to approve: Wagner/Hibbard. Date: 10/18/2011.  
Carried: 2 to 0.