



"In the Spirit of Town Government"

**TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WI
NOTICE OF REGULAR TOWN BOARD MEETING
TUESDAY, FEBRUARY 16, 2010 AT 6:00 P.M.
BUCHANAN TOWN HALL, N178 COUNTY RD N, APPLETON, WI 54915**

**CLOSED SESSION AGENDA
(6:00 p.m. – 7:00 p.m.)**

- 1) CALL MEETING TO ORDER**
- 2) MOTION TO MOVE TO CLOSED SESSION**
 - a) Closed session pursuant to section 19.85(1)(g) of the Wisconsin State Statutes: Conferring with legal counsel about strategy regarding current or likely litigation. Annexation/boundary agreement letter/proposal (Village of Kimberly).
- 3) MOTION TO MOVE OUT OF CLOSED SESSION**

**REGULAR SESSION AGENDA - AMENDED
(7:00 p.m.)**

The public may provide comments to the Town Board for a period of no more than 30 minutes if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

- 4) CALL MEETING TO ORDER**
- 5) PLEDGE OF ALLEGIANCE**
- 6) ROLL CALL & VERIFY PUBLIC NOTICE**
- 7) PUBLIC FORUM**

Issues brought before the Board for which no decision shall be made.
- 8) APPROVE MINUTES**
 - a) January 14, 2010 Town Board/Interview Committee Meeting Minutes
 - b) January 19, 2010 Town Board Meeting Minutes
- 9) TREASURER, Sherri Berg**
 - a) January report/approve bills
 - b) Business Bank Collateralization Agreement, Scott Yukel of Business Bank – For Approval/Denial
- 10) TOWN DEPUTIES, Buchanan Sheriff's Deputy**
 - a) Update on Town Enforcement Activities
 - b) Noise Ordinance Variance Permit Applications, Checkered Flag Sports Bar – For Approval/Denial
 - i) For Dates July 3, September 4 and 5
 - ii) For Dates June 19, July 24, August 28
 - c) Draft Ordinance for Chronic Nuisance Premises – For Discussion Only
- 11) EMS/EMERGENCY MANAGEMENT, Chief Van Schyndel**
 - a) Update on Grant Applications and EMS/Emergency Management Activities
 - b) EMS Squad Bylaws – For Approval/Denial

12) FIRE & RESCUE, Chief Grones

- a) Update on Fire & Rescue Activities
- b) Update on ISO Ratings and Town of Buchanan Insurance Impacts – For Discussion Only

13) CHAIRPERSON, Mark McAndrews

- a) CE Trail Plowing Agreement with Outagamie County – For Approval/Denial
- b) Board of Review Elector Appointment (current term expiring April 15), Nomination of Candidates for Appointment – For Discussion Only

14) ADMINISTRATOR/CLERK, Angela Gorall

- a) Town Engineer, Selection of Firm – For Approval/Denial
- b) Erosion Control Observation Services and Drainage Plan Review Services, One or Two Year Agreements, McMahon – For Approval/Denial
- c) Illicit Discharge Detection and Elimination Program, Professional Services Agreement, Omni – For Approval/Denial
- d) Intermunicipal Agreement Between Towns of Buchanan and Harrison, 2010 Paving Programs – For Approval/Denial
- e) Draft Snow Removal & Winter Maintenance Policy – For Discussion Only
- f) Kennedy Avenue and CTH N Intersection Traffic Study Participation – For Approval/Denial
- g) Network Server/IT Services Proposals, Selection of Firm – For Approval/Denial
- h) Updated Draft Budget and Financial Policies – For Discussion Only

15) PLAN COMMISSION RELATED ITEMS

- a) Application for Minor Land Division, CSM; Applicant William N. Lamers, Parcel number 030012900, Generally located at the northwest end of Clune Road – For Approval/Denial
- b) Chapter 525, Article VII, Update Sign Ordinance, For Inclusion in New Municipal Code/Zoning Code – For Approval/Denial
- c) Private Development Agreement and Site Plan Buchanan Cottages, SunStarr-Buchanan, LLC – For Approval/Denial
- d) Conditional Use Application, Garners Creek Storm Water Utility-Darboy Joint Sanitary District, Filling and Grading for Relocation of a Stream – For Approval/Denial

16) APPROVE OR DENY VARIOUS LICENSE APPLICATIONS

- a) Operator's License Applications – For Approval/Denial
 - i) No Applicable Violations Per Town Policy: Christina Gollnow

17) FUTURE AGENDA ITEMS

Future meeting agenda/discussion items and possible action on future Town Board agenda, including specific items for inclusion on or exclusion from future agenda.

18) ADJOURNMENT

Angela Gorall, Administrator/Clerk

Dated: February 10, 2010

Agendas are posted in the following locations: Darboy Sanitary District, Citizens Bank-Darboy, Town Hall bulletin board & Town Website: www.townofbuchanan.org. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920) 734-8599 with as much advance notice as possible.