

Due by March 31, 2008, for Reporting Years 2006 and 2007

This form is for the purpose of annual reporting on activities undertaken pursuant to the Municipal Separate Storm Sewer System (MS4) General Permit No. WI-S050075-1 for the reporting years 2006 and 2007. An owner or operator of a municipal separate storm sewer system covered by the general permit under Chapter NR 216, Wis. Adm. Code, is required to submit an annual report to the Department of Natural Resources by March 31 of each year to report on activities for the previous calendar year, or in this case, the previous 2 calendar years for the first annual report.

Use of this specific form is optional. The Department of Natural Resources has created this form for the user's convenience and believes that the information requested on this form meets the reporting requirements for an owner or operator of a municipal separate storm sewer system covered by the general permit.

Instructions: Complete each section of the form that follows. If additional space is needed to respond to a question, attach additional pages. Provide descriptions that explain the program actions taken to-date to comply with the general permit. Complete and submit the annual report by March 31, 2008, to the appropriate address on page 7.

SECTION I. Municipal Information

Name of Municipality Buchanan, Town of		Facility ID No. (FIN) 31099	
Mailing Address N178 County Road N	City Appleton	State WI	Postal Code 54915
County(s) in which Municipality is located Outagamie	Type of Municipality: (check one) <input type="checkbox"/> County <input type="checkbox"/> City <input type="checkbox"/> Village <input checked="" type="checkbox"/> Town <input type="checkbox"/> Other (specify)		

SECTION II. Municipal Contact Information

Name of Municipal Contact Person Angela Gorall		Title Administrator/Clerk	
Mailing Address N178 County Road N	City Appleton	State WI	Postal Code 54915
E-mail Address administrator@townofbuchanan.org	Telephone No. (including area code) (920) 734-8599	Fax No. (including area code) (920) 734-9733	

SECTION III. Certification

I hereby certify that I am an authorized representative of the municipality covered under MS4 General Permit No. WI-S050075-1 for which this annual report is being submitted and that the information contained in this document and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Authorized Representative Printed Name Angela Gorall		Authorized Representative Title Administrator/Clerk	
Authorized Representative Signature		Date Signed	
E-mail Address administrator@townofbuchanan.org	Telephone No. (including area code) (920) 734-8599	Fax No. (including area code) (920) 734-9733	

SECTION IV. General Information

a. Describe what efforts the municipality has undertaken to invite the municipal governing body, interest groups, and the general public to review and comment on the annual report.

The Annual Report for the Town of Buchanan's MS4 Stormwater Permit was presented during the March 18, 2008 Town Board meeting. During the meeting, the Town Board and general public were both provided with an opportunity to review and comment on the Annual Report. The meeting agenda was posted in the Town Hall and on the Town's website at least 24 hours before the scheduled meeting.

After the Town Board completes its review, the Annual Report will be posted on the Town's website and made available in hard copy format at the Town Hall. The general public will be encouraged to review and comment on the Annual Report over the next 12 months. Comments received from the general public will be documented and considered as part of the next Annual Report.

b. Describe how elected and municipal officials and appropriate staff have been kept apprised of the municipal storm water discharge permit and its requirements.

Town Staff has held numerous meetings to discuss permit requirements, program development, and implementation.

Elected officials have held several meetings to discuss permit requirements, program development, and implementation. The Town Board has reviewed the Illicit Discharge Ordinance, Erosion Control Ordinance, Post-Construction Stormwater Management Ordinance, and water quality alternatives. The Town Board has also met jointly with the Garners Creek Storm Water Utility to discuss the required 40% total suspended solids (TSS) reduction. The Town Board authorized funds for construction of the Speedway Heights Pond during 2008.

c. Has the municipality prepared its own municipal-wide storm water management plan? Yes No

If yes, title and date of storm water management plan:
Storm Water Management Plan for the Town of Buchanan (draft dated June 15, 2008)

d. Has the municipality entered into a written agreement with another municipality or a contract with another entity to perform one or more of the conditions of the general permit as provided under Section 2.10 of the general permit? Yes No

If yes, describe these cooperative efforts:
The Town is a member of the North East Wisconsin Storm Water Consortium (NEWSC). The Town relies on NEWSC for development of public education materials and a mass-media marketing campaign.

The Town relies on the Darboy Sanitary District for routine plumbing inspections (illicit discharge program).

The Town relies on the Garners Creek Storm Water Utility for a portion of the required 40% TSS reduction.

e. Does the municipality have an internet website? Yes No

If yes, provide web address:

Town of Buchanan website is www.townofbuchanan.org. The NEWSC website is www.newsc.org.

If the municipality has an internet website, is there current information about or links provided to the MS4 general permit and/or the municipality's storm water management program? Yes No

If yes, provide web address:

www.townofbuchanan.org

SECTION V. Permit Conditions

Note: The compliance schedule in Section 3 of the general permit for submitting information on the municipality's proposed programs to meet the permit conditions under Subsections 2.1 to 2.8 of the general permit are based on the municipality's START DATE for permit coverage. The Department of Natural Resources is aware that the compliance dates for one or more of these submittals and the associated program implementation deadlines may not have yet been reached. Accordingly, the municipality is asked to provide a status report on efforts to meet the permit conditions listed under a. to h. below. Please attach additional pages as necessary to adequately describe the status of these activities. The proposed program to meet a permit condition listed below may be submitted with the annual report if the municipality so chooses.

a. Public Education and Outreach. Describe the status of developing a public education and outreach program in accordance with section 2.1 of the MS4 general permit. (The proposed public education and outreach program is due to the Department of Natural Resources within 18 months of the **START DATE** of permit coverage.)

The Public Education & Outreach program is currently being finalized, including measurable goals. The Public Education & Outreach Plan was drafted by McMahon Associates and is currently being reviewed by Town Staff. The Public Education & Outreach Plan will be submitted to the DNR by June 15, 2008.

b. Public Involvement and Participation. Describe the status of developing a public involvement and participation program in accordance with section 2.2 of the MS4 general permit. (The proposed public involvement and participation program is due to the Department of Natural Resources within 18 months of the **START DATE** of permit coverage.)

The Public Involvement & Participation program is currently being finalized, including measurable goals. The Public Involvement & Participation Plan was drafted by McMahon Associates and is currently being reviewed by Town Staff. The Public Involvement & Participation Plan will be submitted to the DNR by June 15, 2008.

c. Illicit Discharge Detection and Elimination. Describe the status of developing an illicit discharge detection and elimination program in accordance with section 2.3 of the MS4 general permit. (The proposed illicit discharge detection and elimination ordinance and response procedures are due to the Department of Natural Resources within 24 months of the **START DATE** of permit coverage.)

The Illicit Discharge Detection and Elimination program is currently being finalized, including measurable goals. The Illicit Discharge Ordinance, response procedures, and measurable goals have been drafted by McMahon Associates and are currently being reviewed by Town Staff. The Illicit Discharge Detection & Elimination Plan (ordinance and response procedures) will be submitted to the DNR by December 15, 2008.

d. Construction Site Pollutant Control. Describe the status of developing a construction site pollutant control program in

accordance with section 2.4 of the MS4 general permit. (The proposed construction site pollutant control ordinance and inspection and enforcement procedures are due to the Department of Natural Resources within 18 months of the **START DATE** of permit coverage.)

The Construction Site Pollutant Control program is currently being finalized, including measurable goals. The Construction Site Pollutant Control Ordinance, inspection / enforcement procedures, and measurable goals have been drafted by McMahon Associates and are currently being reviewed by Town Staff. The Construction Site Pollutant Control Plan (ordinance and inspection / enforcement procedures) will be submitted to the DNR by June 15, 2008.

e. Post-Construction Storm Water Management. Describe the status of developing a post-construction storm water management program in accordance with section 2.5 of the MS4 general permit. (The proposed post-construction storm water management ordinance and long-term maintenance procedures are due to the Department of Natural Resources within 18 months of the **START DATE** of permit coverage.)

The Post-Construction Storm Water Management program is currently being finalized, including measurable goals. The Post-Construction Storm Water Management Ordinance, inspection / enforcement / maintenance procedures, and measurable goals have been drafted by McMahon Associates and are currently being reviewed by Town Staff. The Post-Construction Storm Water Management Plan (ordinance and inspection / enforcement / maintenance procedures) will be submitted to the DNR by June 15, 2008.

f. Pollution Prevention. Describe the status of developing a pollution prevention program in accordance with section 2.6 of the MS4 general permit. (The proposed pollution prevention program is due to the Department of Natural Resources within 24 months of the **START DATE** of permit coverage.)

The Pollution Prevention program is currently being finalized, including measurable goals. The Pollution Prevention Plan has been drafted by McMahon Associates and will be reviewed by Town Staff. The Pollution Prevention Plan will be submitted to the DNR by December 15, 2008.

g. Storm Water Quality Management. Describe the status of developing a storm water quality program in accordance with section 2.7 of the MS4 general permit. (The evaluation of flood control structures and assessment of compliance results are due to the Department of Natural Resources within 24 months of the **START DATE** of permit coverage.)

The Storm Water Quality Management program is complete. The Storm Water Quality Management program is currently being amended by McMahon Associates based on a more regional approach with the Garners Creek Storm Water Utility, Village of Combined Locks, and Town of Harrison. The Storm Water Quality Management program will be submitted to the DNR by December 15, 2008. The Town plans to implement a plan that meets the 40% total suspended solids (TSS) reduction requirement by March 10, 2013.

h. Storm Sewer System Map. Describe the status of developing a storm sewer system map in accordance with section 2.8 of the MS4 general permit. (The MS4 map is due to the Department of Natural Resources within 24 months of the **START DATE** of permit coverage.)

The Storm Sewer System Map is complete and will be submitted to the DNR by December 15, 2008.

SECTION VI. Fiscal Analysis

a. Provide a fiscal analysis that includes the annual expenditures and budget for 2006 and 2007, and the budget for 2008. A table to document fiscal information is provided on page 6. See page 6. The fiscal analysis on page 6 is only approximate. The Town's accounting system is not currently setup to track fiscal information using the format provided on page 6.

b. Has the municipality implemented a storm water utility? Yes No, but considering No, and not considering

If yes, provide a brief summary of the storm water utility and any additional information that will assist the Department of Natural Resources in understanding how the utility is implemented and administered in the municipality.

The Town is a member of the Garners Creek Storm Water Utility. The Garners Creek Storm Water Utility district overlays a portion of the Town. The Garners Creek Storm Water Utility charges an annual storm water utility fee of \$96 per Equivalent Runoff Unit (ERU). A single-family home is charged for 1.0 ERU. A residential duplex is charged for 0.6 ERU per side. A multi-family residential or condominium development is charged for 0.4 ERU per dwelling unit. All other land uses are charged 1.0 ERU for each 3,623 square feet of impervious surface area. The Storm Water Utility is administered by the Garners Creek Storm Water Utility Commission. The Utility Commission is comprised of municipal representatives from the Town of Buchanan, Village of Combined Locks, and Town of Harrison.

SECTION VII. Inspections and Enforcement Actions

Note: The compliance schedule under Section 3 of the general permit for adopting and implementing ordinances required by the general permit are based on the municipality's START DATE for permit coverage. The Department of Natural Resources is aware that the compliance dates for adopting and implementing one or more of these ordinances may not have yet been reached. Accordingly, the municipality is asked to provide whatever information it has available on the number and nature of inspections and enforcement actions conducted during the reporting period. Please attach additional pages as necessary to adequately describe these activities.

a. As of the date of this annual report, has the municipality adopted a construction site pollutant control ordinance in accordance with subsection 2.4.1 of the general permit? Yes No If yes, attach copy or provide web link to ordinance:

b. As of the date of this annual report, has the municipality adopted a post-construction storm water management ordinance in accordance with subsection 2.5.1 of the general permit? Yes No If yes, attach copy or provide web link to ordinance:

c. As of the date of this annual report, has the municipality adopted an illicit discharge detection and elimination ordinance in accordance with subsection 2.3.1 of the general permit? Yes No If yes, attach copy or provide web link to ordinance:

d. As of the date of this annual report, has the municipality adopted any other ordinances it has deemed necessary to implement a program under the general permit (e.g., pet waste ordinance, leaf management/yard waste ordinance, parking restrictions for street cleaning, etc.)? Yes No If yes, attach copy or provide web link to ordinance:

Stormwater Utility Ordinance.

e. Provide a summary of available information on the number and nature of inspections and enforcement actions conducted

during the reporting period to ensure compliance with the ordinances described in a. to d. above.

Not applicable. Ordinances were not applicable or effective during 2006 and 2007.

SECTION VIII. Water Quality Concerns

a. Does any part of the MS4 discharge to an outstanding resource water (ORW) or exceptional resource water (ERW) listed under s. NR 102.10 or 102.11, Wis. Adm. Code? (A list of ORWs and ERWs may be found on the Department's Internet site at: <http://dnr.wi.gov/org/water/wm/wqs/orwerw/>) Yes No If yes, list:

b. Does any part of the MS4 discharge to an impaired waterbody listed in accordance with section 303(d)(1) of the federal Clean Water Act, 33 USC § 1313(d)(1)(C)? (A list of the most current Wisconsin impaired waterbodies may be found on the Department's Internet site at: <http://dnr.wi.gov/org/water/wm/wqs/303d/303d.html>) Yes No If yes, list:
Fox River, Kankapot Creek, and Plum Creek

c. Identify any known water quality improvements in the receiving water to which the MS4 discharges during the reporting period.

No water quality improvements were observed by the Town.

d. Identify any known water quality degradation in the receiving water to which the MS4 discharges during the reporting period and what actions are being taken to improve the water quality in the receiving water.

No water quality degradation was observed by the Town.

SECTION IX. Department of Commerce Authority

Does the municipality currently have authority from the Wisconsin Department of Commerce to regulate erosion control at public buildings and places of employment? Yes No

If no, has the municipality requested such authority from the Department of Commerce pursuant to s. 101.1205(4), Wis. Stats., within 18 months after the municipality's permit coverage start date? Yes No
.The Town plans to request this authority from Department of Commerce by June 15, 2008.

Fiscal Analysis Table. Complete the fiscal analysis table provided below.

Program Element	Annual Expenditure		Budget			Source of Funds
	2006	2007	2006	2007	2008	
Public Education and Outreach		\$1,500		\$1,500	\$1,500	General Fund (The Town received its MS4 Permit on December 15, 2006. As such, no budget information is provided for 2006)
Public Involvement and Participation		\$1,000		\$1,000	\$1,000	General Fund (The Town received its MS4 Permit on December 15, 2006. As such, no budget information is provided for 2006)
Illicit Discharge Detection and Elimination		\$3,500		\$3,500	\$2,500	General Fund (The Town received its MS4 Permit on December 15, 2006. As such, no budget information is provided for 2006)
Construction Site Pollutant Control		\$2,500		\$2,500	\$1,500	General Fund (The Town received its MS4 Permit on December 15, 2006. As such, no budget information is provided for 2006)
Post-Construction Storm Water Management		\$3,000		\$3,000	\$2,000	General Fund (The Town received its MS4 Permit on December 15, 2006. As such, no budget information is provided for 2006)
Pollution Prevention		\$2,500		\$2,500	\$2,500	General Fund (The Town received its MS4 Permit on December 15, 2006. As such, no budget information is provided for 2006)
Storm Water Quality Management		\$15,500		\$15,500	\$160,000	General Fund (The Town received its MS4 Permit on December 15, 2006. As such, no budget information is provided for 2006)
Storm Sewer System Map		\$4,000		\$4,000	\$1,000	General Fund (The Town received its MS4 Permit on December 15, 2006. As such, no budget information is provided for 2006)
Other						

NORTHERN REGION COUNTIES			WEST CENTRAL REGION COUNTIES		
Ashland	Langlade	DNR Service Center	Adams	Marathon	DNR Service Center
Barron	Lincoln	1401 Tower Ave.	Buffalo	Monroe	5301 Rib Mountain Rd.
Bayfield	Oneida	Superior, WI 54880	Clark	Portage	Wausau, WI 54401
Burnett	Polk	Phone: (715) 392-7988	Crawford	Trempealeau	Phone: (715) 359-4522
Douglas	Price		Jackson	Vernon	
Florence	Rusk		Juneau	Wood	
Forest	Sawyer		La Crosse		
Iron	Taylor				
	Vilas				
	Washburn		Chippewa	Pepin	DNR Service Center
			Dunn	Pierce	890 Spruce St.
			Eau Claire	St. Croix	Baldwin, WI 54002
					Phone: (715) 684-2914

NORTHEAST REGION COUNTIES			SOUTH CENTRAL REGION COUNTIES		
Brown	Marquette	DNR Northeast Region	Columbia	Jefferson	DNR South Central Region
Calumet	Menominee	P.O. Box 10448	Dane	LaFayette	3911 Fish Hatchery Rd.
Door	Oconto	Green Bay, WI 54307	Dodge	Richland	Fitchburg, WI 53711
Fond du Lac	Outagamie	Phone: (920) 662-5100	Grant	Rock	Phone: (608) 275-3266
Green Lake	Shawano		Green	Sauk	
Kewaunee	Waupaca		Iowa		
Manitowoc	Waushara				
Marinette	Winnebago				

SOUTHEAST REGION COUNTIES		
Kenosha	Sheboygan	DNR Service Center
Milwaukee	Walworth	141 NW Barstow Street,
Ozaukee	Washington	Room 180
Racine	Waukesha	Waukesha, WI 53188
		Phone: (262) 884-2300