



"In the Spirit of Town Government"

**TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WI
MINUTES OF PARK COMMITTEE MEETING
TUESDAY, OCTOBER 18, 2011 AT 5:30 P.M.
BUCHANAN TOWN HALL, N178 COUNTY RD N,
APPLETON, WI 54915**

- 1) **CALL MEETING TO ORDER & ROLL CALL:** Meeting called to order at 5:35 p.m. Members and public present: Heather Wagner, Al Sherrill and Mike Hibbard. Also present was Administrator/Clerk Gorall, Chairperson McAndrews and Supervisor Lynch.
- 2) **APPROVE MINUTES**
 - a) August 3, 2011 Park Committee Minutes: Motion by Wagner/Hibbard to approve minutes. Motion carried 2 to 0.
- 3) **GENERAL UPDATES AND DISCUSSION**
 - a) Summer Fun in the Parks Program Update: Gorall updated the committee on the close-out of the summer program. Gorall noted that funding is currently in the budget for the program in 2012. Gorall will work with the Town of Harrison on programming for next year and hiring of the coordinator in early 2012.
 - b) CTH CE/Van Roy Road/Eisenhower Drive Intersections Improvement Project: Gorall updated the committee on the project noting that design is nearing completion and public meetings are planned for early 2012. Committee members are encouraged to attend to learn more about designed pedestrian and bicycle facilities included in the project.
 - c) Comprehensive Drainage Study, Ped/Bike Impacts: Gorall updated the committee on the study and a recently completed open house and survey. Gorall specifically reviewed survey results on questions that involved ped/bike facilities. The committee reviewed and discussed the results.
- 4) **2012 PROPOSED PARK BUDGET**
 - a) Operations & Maintenance (priority identification)
 - b) Capital Improvements

The committee reviewed the proposed 2012 operations and capital budget for parks. Gorall noted that the Town Board will be completing a final review at their meeting tonight and the public hearing is scheduled for November 10. The committee then discussed priorities for use of funds in 2012 and in the future. The committee also discussed future use of the park impact fees and requested a more detailed review at a future meeting. The committee discussed future planning for parks and activities to complete in 2012 as well as future planning for the Hickory Park shelter.
- 5) **ADOPT-A-SPOT PROGRAM REVIEW & DISCUSSION:** Gorall provided a review of Adopt-A-Spot programs used in other communities and possible use in Buchanan. The committee reviewed and discussed the program and agreed to consider the program in the future. The committee will review potential program details at a future meeting and work on generating a list of potential "spots" as well as potential scout projects.
- 6) **FUTURE OF THE PARK COMMITTEE & BUCHANAN PARK PLANNING, A GENERAL DISCUSSION:** A general discussion was held regarding the continued need for a park committee, commitment of members to meetings and the future of park planning for the Town. The committee discussed further use of volunteers and soliciting further community involvement.
- 7) **SET NEXT MEETING DATE – FUTURE AGENDA ITEMS:** The next meeting will be scheduled as necessary by Gorall, likely in early January. No new agenda items were added.
- 8) **ADJOURNMENT:** The meeting was adjourned at 6:38 p.m.

Angela Gorall, Administrator/Clerk
October 19, 2011

Motion to approve: Wagner/Hibbard. Date: 1/30/2012.
Carried: 4 to 0.