



"In the Spirit of Town Government"

**TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WI
NOTICE OF REGULAR TOWN BOARD MEETING
TUESDAY, DECEMBER 20, 2011 AT 7:00 P.M.
BUCHANAN TOWN HALL, N178 COUNTY RD N, APPLETON, WI 54915**

AGENDA

The public may provide comments to the Town Board for a period of no more than 30 minutes if a period for public comment is noted on the agenda and upon recognition by the presiding officer.

1) CALL MEETING TO ORDER

2) PLEDGE OF ALLEGIANCE

3) ROLL CALL & VERIFY PUBLIC NOTICE

4) PUBLIC FORUM

Issues brought before the Board for which no decision shall be made and is not already on the agenda.

5) CONSENT AGENDA

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.

- a) Approval of Minutes of November 15, 2011 Town Board Meeting
- b) Approval of Minutes of October 10, 2011 Public Budget Hearing & Special Town Meeting of Electors
- c) Approval of November Treasurer Report & Approve Bills
- d) Approval of Operator's License Applications, With No Applicable Violations Per Town Policy
- e) Declaration of Achievement Wrightstown High School Football Team

6) TOWN DEPUTIES, Buchanan Sheriff's Deputy

- a) Update on Town Law Enforcement Activities – For Discussion Only
- b) Summer Town Deputy Position/Funding Review – For Discussion Only

7) EMS/EMERGENCY MANAGEMENT, Chief Van Schyndel

- a) Update/Monthly Report on EMS/Emergency Management Activities and Grant Applications – For Discussion Only

8) FIRE & RESCUE, Chief Grones

- a) Update/Monthly Report on Fire & Rescue Activities – For Discussion Only

9) PUBLIC WORKS/TOWN ENGINEER, Thad Majkowski, Cedar Corporation

- a) Allison Drive Project/Budget Review with County Highway Commissioner Al Geurts – For Discussion Only
- b) Application for Transportation Enhancement (TE) Program, Eisenhower Drive Trail – For Discussion Only
- c) Illicit Discharge Detection & Elimination Program, 2011 Ongoing Screening Report – For Discussion Only
- d) Project Acceptance Certification, Speedway Heights Pond, Contract No. B008-980295.06, Contractor Gene Fredrickson Trucking – For Approval/Denial

10) ADMINISTRATOR/CLERK, Angela Gorall

- a) Appointment of Rick Schroeder as Buchanan Fire & Rescue Fire Chief, Effective January 1, 2012 – For Approval/Denial
- b) Resolution 2011-11, Designating Carry Over Funds for 2012 Budget – For Approval/Denial
- c) Printer/Copier & Maintenance Services RFP Distribution – For Approval/Denial
- d) Approval of Election Inspectors for 2012-2013 Term – For Approval/Denial
- e) Setting Date for Special Meeting for Drainage Study Discussion – For Approval/Denial

11) PLAN COMMISSION RELATED ITEMS

- a) Application for Minor Land Division (CSM): Applicant William Lamers; Parcel Numbers 030012902 & 030013200 (Adjacent West Side Clune Road) – For Approval/Denial
- b) Rezoning Application: N110 Brux Road (Parcel Number 030059600, 0.5 acres) & Property Located on the NW Corner of CTH KK/CTH N (Parcel Number 030059700, 0.27 acres); SEC 33, T21N, R18E; (two parcels located at the northwest corner of CTH KK and CTH N); Single Family Residential (RSF) District to Local Commercial (CL) District; Applicant Michael & Jody Wagner (Wagner Enterprises LLC) – For Approval/Denial
- c) Ordinance 2011-04, Repealing & Recreating Section 525-34(F)(1) of the Code of the Town of Buchanan, Accessory Parking & Storage in Residential Districts – For Approval/Denial
- d) Intergovernmental Agreement Between the Town of Harrison and the Town of Buchanan (municipal borders) – For Discussion and Possible Approval/Denial

12) FUTURE AGENDA ITEMS

- a) Review of ICS 300 and ICS 400 Classes Availability – For Discussion Only

Future meeting agenda/discussion items and possible action on future Town Board agenda, including specific items for inclusion on or exclusion from future agenda.

13) ADJOURNMENT

Angela Gorall, Administrator/Clerk
Dated: December 14, 2011

Agendas are posted in the following locations: Darboy Sanitary District, Citizens Bank-Darboy, Town Hall bulletin board & Town Website: www.townofbuchanan.org. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920) 734-8599 with as much advance notice as possible.